

IN THE UNITED STATES DISTRICT COURT
FOR THE NORTHERN DISTRICT OF CALIFORNIA

JOHN SAUCER,

No. C 06-7119 MEJ

Plaintiff(s),

CASE MANAGEMENT ORDER

vs.

OFFICER G. SMIT, et al.,

Defendant(s).

On April 16, 2009, the Court conducted a case management conference in the above-captioned matter to discuss pretrial and trial scheduling. Based on discussions at the hearing, the Court ORDERS as follows:

A. Exchange and filing of Trial Papers:

1. By October 8, 2009, lead counsel who will try the case shall meet and confer with respect to the preparation and content of the joint pretrial conference statement and shall exchange (but not file or lodge) the papers described in paragraph 2 below.
2. By October 22, 2009, counsel shall file the papers described in Federal Rule of Civil Procedure 26(a)(3) and a joint pretrial conference statement including the following:
 - (A) Substance of the Action: A brief description of the substance of claims and defenses which remain to be decided.
 - (B) Relief Prayed: A detailed statement of all the relief claimed, particularly itemizing all elements of damages claimed as well as witnesses, documents or other evidentiary material to be presented concerning the amount of damages.
 - (C) Undisputed Facts: A plain and concise statement of all relevant facts not reasonably

1 disputable, as well as which facts parties will stipulate for incorporation into the trial record
2 without the necessity of supporting testimony or exhibits.

3 (D) Disputed Factual Issues: A plain and concise statement of all disputed factual issues
4 which remain to be decided.

5 (E) Agreed Statement: A statement assessing whether all or part of the action may be
6 presented upon an agreed statement of facts.

7 (F) Stipulations: A statement of stipulations requested or proposed for pretrial or trial
8 purposes.

9 (G) Witness list: A list of all witnesses to be called for trial. The parties shall submit a page-
10 length detailed summary of the substance of the proposed testimony of each witness, which
11 shall also specify to which disputed fact the testimony relates and an estimate of the time
12 required for direct and cross examination of each prospective witness.

13 (H) Exhibit list: A list of all exhibits to be offered at trial. The exhibit list shall list each
14 proposed exhibit by its number or alphabetical letter, description and sponsoring witness. All
15 documents shall be authenticated prior to trial.

16 **No party shall be permitted to offer any witness or exhibit in its case in chief that is not**
17 **disclosed in its witness or exhibit list without leave of the Court for good cause shown.**

18 (I) Estimated Time of Trial: An estimate of the number of hours needed for the presentation
19 of each party's case.

20 (J) Settlement: A statement summarizing the status of the parties' settlement negotiations.

21
22 3. Motions *in limine*: Counsel are directed to meet and confer to resolve any evidentiary
23 disputes prior to filing motions in limine. Any motions *in limine* shall be filed by October
24 22, 2009. Any Opposition to motions *in limine* shall be filed by October 29, 2009. These
25 matters will be deemed submitted on the papers without oral argument, unless the Court
26 orders otherwise.

27 4. Trial Briefs: Counsel shall file trial briefs setting forth the applicable legal standard,

1 pursuant to Ninth Circuit authority, all significant disputed issues of law, including
2 foreseeable procedural and evidentiary issues by November 6, 2009.

3 5. Joint Proposed Voir Dire (Jury Trial Only): Counsel should submit a **joint** set of requested
4 voir dire to be posed by the Court by November 6, 2009. Any voir dire questions on which
5 counsel cannot agree shall be submitted separately by November 6, 2009. Counsel will be
6 allowed brief follow-up voir dire after the Court's questioning.

7 6. Joint Proposed Jury Instructions (Jury Trial Only): Jury instructions § 1.01 through § 2.02
8 and § 3.01 through § 3.15 from the Manual of Model Civil Jury Instructions for the Ninth
9 Circuit will be given absent objection. Counsel shall submit a **joint** set of additional
10 proposed jury instructions by November 6, 2009. The instructions shall be ordered in a
11 logical sequence, together with a table of contents. Any instruction on which counsel cannot
12 agree shall be marked as "disputed," and shall be included within the jointly submitted
13 instructions and accompanying table of contents, in the place where the party proposing the
14 instruction believes it should be given. Argument and authority for and against each
15 disputed instruction shall be included as part of the joint submission, on separate sheets
16 directly following the disputed instruction. The Court prefers that all jury instructions
17 conform to the Manual of Model Civil Jury Instructions for the Ninth Circuit.

18 If possible, counsel shall deliver to the Courtroom Deputy a copy of their joint proposed jury
19 instructions on a computer disk (or other portable storage medium) in WordPerfect format.
20 The disk label shall include the name of the parties, the case number and be entitled
21 "Proposed Jury Instructions."

22 At the close of Defendant's case in chief, the Court shall hear oral argument on the disputed
23 jury instructions and will then render its rulings.

24 7. Proposed Verdict Forms, Joint or Separate (Jury Trial Only): Counsel shall submit any **joint**
25 proposed verdict forms and shall submit their separate verdict forms by November 6, 2009.
26 Whenever possible, counsel shall deliver to the Courtroom Deputy a copy of their joint
27 proposed verdict forms on a computer disk (or other portable storage medium) in

1 WordPerfect. The disk label shall include the name of the parties, the case number and be
2 entitled "Proposed Verdict Forms."

3

4 B. Pretrial Conference:

5 1. On November 5, 2009 at 10:00 a.m., the Court shall hold a pretrial conference in Courtroom
6 B, 15th Floor of the Federal Building, located at 450 Golden Gate Avenue, San Francisco,
7 California. Lead counsel who will try the case must attend the pretrial conference. The
8 purpose of the pretrial conference is for the Court to rule on any issues raised in the final
9 pretrial conference statement, motions *in limine*, and to discuss the trial of the case.

10

11 C. Final Pretrial Conference:

12 1. On December 3, 2009 at 10:00 a.m., the Court shall hold a final pretrial conference to
13 address any outstanding trial issues.

14

15 D. Trial Date:

16 1. The trial shall commence [with jury selection taking place] on **December 7, 2009** (Trial
17 schedule: Monday through Friday, at 1:30 p.m. to 5:00 p.m.). The trial shall last 5 days.
18 2. For any documents, including the deposition of a witness testifying at trial, which will be
19 shown presented to a witness **but will not be admitted into evidence**, counsel shall bring
20 the original plus three clean copies of the documents. The original document will be handed
21 to the Court during testimony, and the clean copies of the document will be given to the
22 witness during the examination and to opposing counsel.
23 3. Counsel shall maintain their own exhibits during trial. Exhibits are to be premarked with
24 exhibit tags stapled to the upper lefthand corner. If a photo or chart is being used as an
25 exhibit, the exhibit tag should be placed on the back side of the exhibit. **The Court will only**
26 **admit premarked exhibits which were listed on the earlier filed exhibit list.**

27 Plaintiff shall mark the exhibits numerically; Defendant shall mark the exhibits

28

1 alphabetically. The exhibit markers shall each contain the name and number of the case, the
2 number or alphabetical letter of the exhibit, and blank spaces to accommodate the date
3 admitted and the Deputy Clerk's initials.

- 4 4. On the day of trial, counsel shall bring the original premarked exhibits, a copy of the
5 premarked exhibits for opposing counsel and two binders which contain a copy of each
6 side's premarked exhibits for the Court. **The premarked exhibit binders are to be**
7 **designated with label dividers.** The premarked exhibit binders will be given to the
8 Courtroom Deputy on the morning of the trial.

9
10 E. **Jury Selection:**

- 11 1. The Jury Commissioner will summon 20 to 25 prospective jurors. The Courtroom Deputy
12 will select their names at random and seat them in the courtroom in the order in which their
13 names are called.

14 Voir dire will be asked of sufficient venire persons that eight (or more for a lengthy
15 trial) will remain after all peremptory challenges and an anticipated number of hardship
16 dismissals and cause challenges have been made.

17 The Court will then take cause challenges, and discuss hardship claims from the
18 individual jurors, at side bar. The Court will inform the attorneys which hardship claims and
19 cause challenges will be granted, but will not announce those dismissals until the process is
20 completed. Each attorney may then list in writing up to three peremptory challenges. The
21 attorneys will review each other's lists and then submit them to the clerk.

22 Then, from the list of jurors in numerical order, the Court will strike the persons with
23 meritorious hardships, those excused for cause, and those challenged peremptorily. The
24 Court will then call the first eight people in numerical sequence remaining. These people
25 will be the jury. All jurors remaining at the close of the case will deliberate. There are no
26 alternates.

1 || F. Transcripts:

Counsel who wants to receive a daily transcript shall contact Debra Campbell, Supervisor Court Reporting Services, at (415) 522-2079, at least ten days in advance of the trial date.

If any video or tape recording equipment or demonstrative devices will be used, a signed order will need to be obtained at least ten days in advance of the trial date for the items to clear security.

8 || G. Questions:

9 All questions regarding these instructions should be directed to Brenda Tolbert, Courtroom
10 Deputy Clerk to Judge James, at (415) 522-4708.

11 || IT IS SO ORDERED.

13 | Dated: April 20, 2009

MARIA-ELENA JAMES
United States Magistrate Judge